

Teamsters Local 58 / UPS Member Grievance Report



This form must contain all of the following information:

Date of filing: _____ Copy Furnished to Management Yes No

Grievant Name:		UPS Employee ID #:			
Mailing Address:		Local 58 Seniority Date:			
City, State, Zip:		Phone:			
Have you transferred into Local 58 from another area?		<input type="checkbox"/> Yes <input type="checkbox"/> No		Date of Transfer: _____	
Building / Center :	<input type="checkbox"/> Vancouver	<input type="checkbox"/> Keslo	<input type="checkbox"/> Warrenton	<input type="checkbox"/> Tillamook	
Classification:	<input type="checkbox"/> Package Driver	<input type="checkbox"/> Feeder Driver	<input type="checkbox"/> Full-Time Inside	<input type="checkbox"/> Preload	<input type="checkbox"/> Unload
	<input type="checkbox"/> 22.4 Driver	<input type="checkbox"/> Sort	<input type="checkbox"/> Air Driver	<input type="checkbox"/> Other _____	
Hub Shift(s):	<input type="checkbox"/> Morning	<input type="checkbox"/> Day			
Date(s) of Occurrence:		Contract Article(s) Violated:			
Under contract guidelines grievances need to be discussed with the members' immediate supervisor within 5 days of the known occurrence.					
Name of supervisor:		Date of discussion:			
Nature of Grievance Report: What happened? Where? When? Who was involved? Witnesses? Why is it a contract violation? What do you want as a resolution? Attach any relevant evidence/documents to this grievance.					
Description:					
Requested Remedy:					
I understand it is my obligation to keep my Union informed of any change in the information above. Any changes to witnesses, documents, or other evidence must be made in writing and presented to the Union as soon as possible. Last-minute changes may not be included in presentation or hearing.					
Signature: _____		Date: _____			

If this grievance is protesting discipline attach a copy of the letter(s) to your grievance when submitting to the Employer and Local 58. All grievances must be timely submitted to the Employer with a copy to the Union in person by the grievant via fax or delivered to the Main Office for Local 58. If mailed or by fax call Local 58 to confirm receipt. No emails or electronic submissions. **It is the member's responsibility to file and turn in grievance(s) in a timely manner. Do not give it to another member or a shop steward to turn in for you – it is your responsibility.** Call Local 58 if you have any questions concerning the time limits in your contract.

Please return this form immediately to:

Teamsters Local Union No. 58 / 2212 NE Andresen Road, Vancouver, WA 98661

Phone: 360-693-5841 Fax: 360-695-0768